

Forensic Consultation & Counseling Service, LLC

135 Granger Street

Rutland, VT 05701

802-772-0700 [Phone] 802-771-8009 [Fax]

EMPLOYMENT APPLICATION FORM

FCCS, LLC is an affirmative action/equal employment opportunity employer. Discrimination because of race, color, religion, sex, handicap, sexual orientation or national origin is prohibited.

In order to be considered for a position, you must submit a signed and completed application form along with a cover letter and your resume and photo identification.

All application items must be submitted as a complete package. Incomplete applications will not be reviewed.

Name(s) of Position(s) Applied For:

Name:

Home Address:

Home & Mobile Telephone Numbers:

Date of birth:

Social Security Number:

Are you legally eligible to work in the U.S.? Yes No: _____ Explain

If you are not a U.S. Citizen, are there any restrictions on your eligibility for employment?

Days / hours available to work:

	Mon.	Tues.	Weds.	Thurs.	Fri.	Sat.	Sun.
Hours Available							

What makes you interested in a position with FCCS, LLC?

Career goals:

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Education:

Type of School

Name and Location

Degree/Date Major

High School

College(s)

Scholastic Honors and/or Social Activities:

Employment History (Includes paid, volunteer, and intern positions)

Most Recent Employer:

Telephone Number:

Address :

Supervisor (Name & Title):

Position Title:

Start Date:

End Date:

Description of duties:

Reason for leaving?

Employer:

Telephone Number:

Address :

Supervisor (Name & Title):

Position Title:

Start Date:

End Date:

Description of duties:

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Reason for leaving?

Employer:
Telephone Number:
Address :

Supervisor (Name & Title):

Position Title: Start Date: End Date:
Description of duties:

Reason for leaving?

References

1. Name:
Telephone Number:
Company/School :
Relationship: Known how long:

2. Name:
Telephone Number:
Company/School:
Relationship: Known how long:

3. Name:
Telephone Number:
Company/School:
Relationship: Known how long:

Publications and Articles:

Community/professional organizations, honors and awards:

Activities relevant to the position(s) for which you are applying:

Any criminal arrests / convictions? (Does not necessarily disqualify from employment) No Yes
(explain)

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I certify that all of the statements in this application are true and complete to the best of my knowledge. I understand that a false or incomplete answer may be grounds for not considering me or for my dismissal.

Signature:

Date:

Application Procedures: Candidates must complete an application form and submit it with their cover letter and resume. Some positions require additional application items, such as a writing sample. All application items must be submitted as a complete package. Incomplete applications will not be reviewed.

Application Deadlines: Open until filled.

Mail, Email or Fax Applications to: FCCS, LLC
Attn: Employment
135 Granger St.
Rutland, VT 05701
Fax - (802) 771-8009 to attn: Employment
E-Mail: info@fccsvt.com

Where to Go for Further Information:

FCCS, LLC web site - www.forensiccounselingservices.com

FCCS, LLC - (802) 772-0700 ext 109